Dear Parent, 2020-2021

Thank you for volunteering in your child’s classroom! It’s always great when parents are able to take part in not only *their* children’s education, but also the education of their children’s classmates!

As you know, we are following strict protocols and procedures to ensure our school day is as safe and healthy as possible during the COVID-19 pandemic. Therefore, **prior to your first day volunteering please review the school’s Reopening Plan found on the school’s website so you’re aware of the routines that could be happening when you’re in the classroom. Go to the COVID-19 Information Tab (located under the HOME tab) and download the document: *Fall 2020 Legacy Reopening Plan*. Please pay particular attention to the Health & Safety Precautions section and the School Day Routines section.**

When you come to volunteer, please be sure to have a **face mask or face shield on before you enter the school.** You will be required to wear a face covering the entire time you’re here. Once inside, you will **sign in at the front desk, use hand sanitizer and have your temperature taken before you head to the classroom.** When it’s time to leave, you will sign out at the front desk.

I can’t wait to get you going on the activities you’ll be working on with students. We have a lot to do during the day, so **your help is much appreciated!** Please see your volunteer days and time below.

**Thank you again and I look forward to seeing you soon!** If you have any questions before you begin, please don’t hesitate to email me or call. And, by all means, if you’re not feeling well and/or are exhibiting any COVID-19 symptoms, please do not come in. We want you, your family and our school community healthy and happy!

Parent Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student’s Name: ­­­­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Volunteer Days/Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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